



The instruction of  
**HIGH COUNCIL MEETING (HCM)**

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**Introduction:**

A High Council Meeting (commonly abbreviated as HCM, also known as the annual meeting) is a meeting of the general membership of focal point organizations of D-8 member states. These organizations include membership associations and companies with shareholders. These meetings may be required by law or by the constitution, charter, or by-laws governing the body. The meetings are held to conduct business on behalf of the organization or company.

Considering such definitions and functions, an annual meeting is designed to be held in each Member State hosted by D-8 TTEN Focal Point. In fact, D-8 TTEN extends its activities and keeps relations with the states through Focal Points that represent their country and conform the High Council Members. Annually, the meeting is organized for Focal Points to make up an opportunity for them to synergize their latest activities for developing technology in member states. In each Meeting members:

- Review and update the programs and activities in their countries;
- Brainstorm ideas and comments;
- Strengthen the relations of States and active organizations;
- Draw the Way Forward for the network;
- Ratify new decisions.

So far, six annual meetings as High Council Meetings (HCM) of the Network have been held in Iran, Nigeria, Malaysia and Bangladesh, Pakistan and Turkey respectively since 2013.

The High Council Meetings are attended by representatives of D-8 TTEN Secretariat, D-8 Secretariat and member countries including Bangladesh, Iran, Malaysia, Nigeria and Pakistan hosted by a focal point.

D-8 Technology Transfer and Exchange Network (D-8 TTEN) annual meeting is an opportunity for the member countries' representatives (Focal Points) to synergize their latest activities for developing technology in their countries. Members review the programs of D-8 TTEN Secretariat in addition to the roles of states' members in the network. The sections of the event are presumed as follow:

- Opening Ceremony;
- High Council Meeting sessions;
- Technology Tour.

**General agenda:**

10:00 – 10:15	<b>Welcome Address by the President of Host Focal point;</b>
10:15 – 10:30	<b>Keynote Speech by the D-8 Secretary-General;</b>
10: 30 – 10:40	<b>Consideration and Adoption of the Draft Agenda</b>
10:40 – 10:55	<b>Report and Presentation by D8-TTEN Secretariat</b>
10:55 – 11:05	<b>Review of Decisions of Previous Meeting</b>
11:05 – 12:20	<b>Member Countries' Progress in S&amp;T in the year</b> <i>Presentations of the Focal Points:</i> <ul style="list-style-type: none"><li>• <i>Bangladesh</i></li><li>• <i>Egypt</i></li><li>• <i>Indonesia</i></li><li>• <i>Iran</i></li><li>• <i>Malaysia</i></li><li>• <i>Nigeria</i></li><li>• <i>Pakistan</i></li><li>• <i>Turkey</i></li></ul>
12:20 - 12:30	<b>Focal point's proposals and suggestions</b>
12:30 – 12:40	<b>Agreement on the Date and Venue of the Next High Council Meeting</b>
12:40 - 12:50	<b>Other Matters</b>
12:50 - 13:00	<b>Adoption of the Report of the Meeting</b>
13:00 - 13:10	<b>Wrap up and Closing of the Meeting</b>

## **Template REPORT:**

### **6th High Council Meeting of the D-8 Technology Transfer and Exchange Network (D-8 TTEN) Held on 14th December 2021**

The Government of the Republic of Turkey hosted the 6th High Council Meeting of D8 Technology Transfer and Exchange Network (TTEN) on 14th December 2021. Delegates from Egypt, Iran, Malaysia, Nigeria, Pakistan and Turkey attended the meeting. The list of participants is attached in **Annex I**.

#### **1. WELCOME ADDRESS BY THE PRESIDENT OF TUBITAK**

The President of TUBITAK, Turkey, Prof. Hasan Mandal, delivered his opening statement and presented Turkey country report on the activities regarding science, technology and research.

The statement text is attached in **Annex II**.

#### **2. KEYNOTE SPEECH BY THE SECRETARY-GENERAL OF D-8**

The D-8 Secretary-General, Ambassador Dato' Ku Jaafar Ku Shaari delivered key note address and informed the audience about the future strategy of D-8 TTEN in scientific and technological collaboration.

The text is attached as **Annex III**.

#### **3. CONSIDERATION AND ADOPTION OF THE DRAFT AGENDA**

After consideration amongst the delegates, the Meeting adopted the agenda as attached in **Annex IV**.

#### **4. REPORT AND PRESENTATION BY D8-TTEN SECRETARIAT**

The Deputy Secretary of D-8 TTEN, Mr. Milad Sadr delivered his welcome statement along with the report of the activities of the D-8 TTEN Secretariat.

#### **5. REVIEW OF DECISIONS OF PREVIOUS MEETING**

The meeting reviewed the decisions of the previous meeting and agreed on the following:

- The D-8 TTEN Secretariat called upon the Member States to introduce at least one company/organization from the private Sector that deal with technology to the D-8 Secretariat in order to promote technology transfers and exchanges.
- Expectation of more response from the focal points and more involvement in the D-8 TTEN events was stated by the D-8 TTEN Secretariat.

## **6. MEMBER COUNTRIES' PROGRESS IN S&T IN 2021**

The Heads of delegation of the Member States presented comprehensive reports on the activities regarding science, technology and research in their countries.

## **7. TUBITAK'S PRESENTATION ON THE PROPOSED "D-8 JOINT FUNDING INITIATIVE"**

TÜBİTAK presented its suggestion to establish a multilateral funding platform amongst D-8 member countries. Some details of the mentioned Initiative have been provided which are though completely negotiable points between the member countries. Negotiations on this subject shall continue by correspondence through the D8-TTEN Secretariat. TÜBİTAK shall send the details and information note to all focal points. One month after the meeting, the focal points were kindly expected to share their country's position and their comments, adjustments and requests about the suggested initiative.

## **8. AGREEMENT ON THE DATE AND VENUE OF THE NEXT HIGH COUNCIL MEETING**

The Deputy Secretary of D-8 TTEN proposed the Republic of Indonesia or Egypt to consider hosting the 7th High Council Meeting of D-8 Technology Transfer and Exchange Network (D-8 TTEN). The delegate from Egypt will consult the relevant authorities and revert to the Secretariat in due course during next month after the meeting. In the case of inability, the Indonesia will be the first alternative.

December of 2022 is the proposed date for the next HCM that will be attended in person by the delegates of the member countries. Exact date shall be communicated by the host country to the D-8 TTEN Secretariat.

## **9. OTHER MATTERS**

The focal points are offered to host of the BTM, TIM and TTA events for the next year. Pakistan will be hosting the BTM-2022 and Turkey will host the TTA-2022. Exact dates and other related details will be announced by the D-8 TTEN Secretariat.

## **10. ADOPTION OF THE REPORT OF THE MEETING**

After deliberations the meeting adopted the report of the 6th High Council Meeting of D-8 Technology Transfer and Exchange Network (D-8 TTEN).

## **11. WRAP UP AND CLOSING OF THE MEETING**

The Heads of Delegations expressed their words of appreciation to the TUBITAK for hosting and registered their immense gratitude to the Government of the Republic of Turkey for the excellent arrangement of the meeting. The Meeting also appreciated the focal point of Turkey, Dr. Esra Sađlam and the D-8 Secretariat for its valuable support rendered to the event